



**Family Assistance Letter #183-B**  
**OFFICE OF FAMILY ASSISTANCE**  
March 26, 2020

**TO:** Directors, County Departments of Job and Family Services

**FROM:** Wanda Ellis, Deputy Director  
Office of Family Assistance 

**SUBJECT: Amendment to Temporary Assistance for Needy Families Summer Youth Employment Program/COVID-19 2020 Response Guidance**

In response to the COVID-19 2020 crisis, county agencies may use verbal self-attestation or electronic signature for all Prevention, Retention, and Contingency (PRC) programs to verify eligibility. This guidance only applies to PRC programs and is limited to the duration of the COVID-19 emergency. Once the emergency is lifted, verbal self-attestation will no longer be allowed.

County agencies will need to modify their PRC plans to use this option. If your agency has already modified their PRC plans to use verbal self-attestation or electronic signature you do not need to resubmit a plan.

Once, the emergency is over, county agencies will need to remove this option from their PRC plans and submit the revisions to ODJFS.

cc:

Kim Hall, Director  
Kara B. Wente, Assistant Director  
ODJFS Deputy Directors  
Office of Family Assistance Staff

Joel Potts, OJFSDA  
Cheryl Subler, CCAO  
Amy Roehrenbeck, OCDA  
Angela Sausser, PCSAO