



NEW DIRECTOR HR ORIENTATION Day One Agenda

Monday, October 28, 2024

- 8:30-9:00 AM *Registration*
Continental Breakfast
- 9:00 AM** **Welcome and Introductions**
- 9:25 AM** **Association Overview**
- 10:10 AM *Break*
- 10:20 AM** **How to Interview & Hire**
- 11:05 AM *Mid-Session Break*
- 11:10 AM** **Accommodations & Leave**
- 12:00 PM *Break for Provided Lunch*
- 12:55 PM** **Engaging with the Bureau of Engagement, Advocacy, and Development**
- 1:40 PM *Separate Into Groups*
- JFS AGENCY EXECUTIVE DIRECTORS**
- 1:45 PM** **Human Resources County Director Panel**
- 3:00 PM** **Instituting Yourself in Your Community: A Director Perspective**
- ALL OTHER PARTICIPANTS**
- 1:45 PM** **Business Chemistry**
- 3:00 PM** **Communication & Teamwork**
- 4:15 PM *Adjourn*
- 5:00 PM *Social Networking Event*
- 6:30-7:30 PM *Provided Group Dinner*



NEW DIRECTOR HR ORIENTATION Day Two Agenda

Tuesday, October 29, 2024

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| 7:00-8:00 AM | <i>Breakfast Buffet</i> |
| 7:45-8:45 AM | <i>Continental Breakfast</i> |
| 8:15-8:45 AM | <i>Registration</i> |
| 8:45 AM | Opening Remarks and Introductions |
| 9:00 AM | County Practitioner Panel |
| 10:00 AM | <i>Break</i> |
| 10:10 AM | Creating a Safe Work Environment |
| 10:55 AM | <i>Mid-Session Break</i> |
| 11:00 AM | Conducting Investigations |
| 11:50 AM | <i>Break for Provided Lunch</i> |
| 12:50 PM | Managing Performance |
| 1:35 PM | <i>Mid-Session Break</i> |
| 1:40 PM | Motivation & Discipline |
| 2:30 PM | <i>Break</i> |
| 2:40 PM | Enhancing Equity: A Public Service Perspective |
| 3:30 PM | Closing Remarks |
| 3:35 PM | <i>Adjourn</i> |